RULES AND REGULATIONS

ADOPTED June 26 1975 RESOLUTION NO. 1975-23 BY CITY COUNCIL

ELECTRIC RULE #5

ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT

Each applicant for electric service, either domestic or commercial shall be required to make a cash deposit in accordance with Rule and Regulation #6 and establish credit by one or more of the following.

A. ESTABLISHMENT OF CREDIT - DOMESTIC SERVICE

- 1. If applicant is in possession of, or is acquiring, a deed to the property to be served.
- 2. If applicant has been a city utility customer for one year or more within the past two years with an acceptable payment record.
- 3. If applicant has two years or more of recent stable employment with one company, plus two acceptable answers to the following credit validation questions:
 - (a) Checking account.
 - (b) Credit cards or charge accounts.
 - (c) Phone number.

B. ESTABLISHMENT OF CREDIT - OTHER THAN DOMESTIC SERVICE

- 1. If applicant (other than a corportation) is in possission of, or is aquiring, a deed to the property to be served.
- 2. If applicant has been a utility customer for a similar type of service for one year or more within the past two years with an acceptable payment record, provided that the periodic bill for such service was equal to at least 50 percent of that estimated for the new service, and provided further that the credit of the applicant is unimpaired in the opinion of the City.
- 3. If applicant furnishes a guarantee, satisfactory to the City to secure payment of bills for service.
- 4. If applicant provides a surety bond or a Certificate of Deposit in lieu of cash deposit as prescribed in the rule relating to deposits.

5. Provide double cash deposit. C. RE-ESTABLISHMENT OF CREDIT -ALL CLASSES OF SERVICE

- 1. An applicant who previously has been a customer of the City and whose service has been discontinued by the City during the past twelve months of that prior service because of nonpayment of bills, will be required to re-establish credit by depositing the amount prescribed in the section covering deposits, and by paying bills regulary due, except, an applicant for domestic service will not be denied service for failure to pay such bills for other classes of service.
- 2. Any customer who has had service disconnected for non-payment and has had his deposit returned previously will be required to pay all due bills, re-establish credit and make a deposit as required by Rule and Regulation #6.
- 3. Any customer who has had service discontinued at his request and desires service after a six (6) month period must make a deposit as required in Rule and Regulation #6 and re-establish credit.

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RULES AND REGULATIONS

ELECTRIC RULE #8

RENDERING AND PAYMENT OF BILLS

A. METER READINGS

- 1. Meters shall be read as nearly as possible at regular intervals. Such regular meter readings normally shall be monthly or bi-monthly but may be at other intervals as established at the descretion of the Department.
- 2. If for any of the following reasons the meter can not be read, the KWH consumption will be estimated.
 - a. Unmetered service.
 - b. Meter is unaccessible or can not be read.
 - c. Meter fails to register correctly.

B. ESTIMATED KWH CONSUMPTION

Whenever the Department is unable to obtain meter readings, the KWH consuption will be estimated by the Department as follows.

- 1. Previous consumption by metered service to the premises; or
- 2. The average consumption for the corresponding billing periods during which the meter is known to have registered correctly; or
- 3. The consumption as registered by a substitute meter; or
- 4. By giving consideration to the nature of use, volume of business, seasonal demand, any other factors that may assist in determining such consumption.

C. BI-MONTHLY BILLING

When meters are read bi-monthly for the convenience of the Department the charge for service rendered in each two-month period shall be computed by doubling the customers service charge and by doubling the monthly quantities in each rate block and applying the rate thereto.

D. PRORATION OF BILLS

Rate schedules stated on a monthly basis are related to a thirty-day consumption interval as a standard month. Whenever actual meter read intervals differ from a standard thirty-day period, bills related thereto computed from monthly schedules are subject to proration on a thirty-day basis. In computing and rendering regular bills, minor variances between actual read intervals and any established regular read interval need not be considered, in accordance with the following:

1. Where bills are regularly rendered monthly, computation from monthly rate schedules may be made directly, whenever actual read intervals do not vary by more than five (5) days (greater or lesser) from the standard thirty-day interval.

2. On opening accounts, the Department may omit the initial billing when such billing period is less than five (5) days on monthly accounts and less than ten (10) days on bi-monthly accounts.

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E. READINGS OF SEPARATE METERS NOT COMBINED

For the purpose of computing charges, each meter upon the consumer's premises shall be considered separately, and readings of two or more meters shall not be combined as equivalent to measurement through one meter, except as may be authorized by the Department.

F. TIME AND MANNER OF PAYING BILLS

Bills are due and payable on presentation and become delinquent fifteen (15) days after mailing. After a bill is delinquent, the Department may discontinue electric service and turn off the electricity after giving appropriate written notice. Charges for connection or reconnection of service, payments for deposits or to reinstate deposits, and the entire delinquent bill shall be paid in full before service shall be connected or reconnected.

RULES AND REGULATIONS

ELECTRIC RULE #9

DISCONTINUANCE AND RESTORATION OF SERVICE

A. PAST DUE BILLS

Bills rendered will be considered past due if not paid within 10 days after date of presentation.

B. NONPAYMENT OF BILLS

- 1. When a bill for utility service has become past due and a discontinuance of service notice for nonpayment has been issued, service will be discontinued if bill is not paid within the time required by such notice.
- 2. A customer's service may be discontinued for nonpayment of a bill for service previously rendered him at any location served by the Department provided such bill is not paid within 5 days after presentation of a notice that present service will be discontinued for nonpayment of bills for other classes of service.
- 3. If a customer is receiving more than one service, any or all services may be discontinued when any service, regardless of location, is discontinued for nonpayment. However, domestic service will not be discontinued because of nonpayment of bills for other classes of service.

C. UNSAFE EQUIPMENT

The Department may refuse or discontinue service to a customer if any part of his wiring or other equipment, or the use thereof, shall be determined by the Department, to be unsafe or in violation of applicable laws, ordinances, rules or regulations of public authouities, or if any condition existing upon the customer's premises shall be thus determined to endanger the Department's service facilities, until it shall have been put in a safe condition or the violation remedied.

The Department does not assume any responsibility of inspecting or repairing the customer's wiring or other equipment or any part thereof and assumes no liability therefor.

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ELECTRIC RULE #9 - continued

D. SERVICE DETRIMENTAL TO OTHER CUSTOMERS

The Department will not provide service to utilizing equipment, the operation of which will be detrimental to the service of the Department or its other customers, and will discontinue electric service to any customer who shall continue to operate such equipment after having been given notice by the Department to cease so doing.

E. FRAUD

The Department may refuse or discontinue service if the acts of the customer or the conditions upon his premises are such as to indicate to it an intent to defraud the Department.

F. FAILURE TO ESTABLISH OR RE-ESTABLISH CREDIT

If, for an applicant's convenience, the Department should provide service before credit is established or should continue service to a customer when credit has not been re-established in accordance with Rule No. 5, and he fails to establish or re-establish his credit, the Department may discontinue service.

G. NONCOMPLIANCE

Except as otherwise specifically provided in this Rule No. 9 the Department may discontinue service to a customer for non-compliance with tariff schedules if, after written notice of at least 5 days, he has not complied with the notice. The Department may dispense with the giving of such notice in the event there exists in the Department opinion a dangerous condition, thus rendering the immediate discontinuance of service to the premises imperative.

H. CUSTOMER'S REQUEST FOR SERVICE DISCONTINUANCE

When a customer desires to terminate his responsibility for service, he shall give the Department not less than two days signed notice, either in person or by mail, of his intentions and state the date on which he wishes the termination to become effective. A customer will be held responsible for all service furnished at the premises until two days after receipt of such notice by the Department or until the date of termination specified in the notice, which ever date is later.

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RULES AND REGULATIONS

ELECTRIC RULE #9 - continued

I. RESTORATION OF SERVICE RECONNECTION CHARGE

- 1. The Department will require a re-connection charge of 343. for each service disconnected, before restoring service that has been discontinued for any reason as required by Rule and Regulation No. 9.
- 2. In the event the service is turned on after it has been disconnected, the Department may disconnect the service on the pole or remove its' service equipment. In order for the service to be re-connected, the customer must comply with the following:
 - a. Re-establish credit
 - b. Make a deposit equal to three times the average monthly bill of the customer, which in no case shall be less than twice the required minimum deposit.
 - c. Pay charges for labor, material and equipment required to restore service.
 - d. Pay all deliquent bills.
- 3. Reconnection of service shut off for non-compliance with this Rule and Regulation shall be in accordance with Rule and Regulation No. 3 G.